

**MINUTES
MEDICAL QUALITY ASSURANCE
CONTINUING EDUCATION COMMITTEE MEETING
BOARD OF ACUPUNCTURE
January 30, 2013**

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Telephone Conference Call

CALL TO ORDER

3 Ms. Clancy, Chair, called the Conference Call Meeting to order approximately 9:00 a.m. Those
4 present for all or part of the meeting included the following:

COMMITTEE MEMBERS PRESENT

Melody Clancy, AP, D.O.M., Chair
Min Tian, AP, PhD
Barbara Thurman, AP
Herman Vega, AP, PhD, AMD, LMHC

STAFF PRESENT

Paula Mask, Program Operations Administrator
Jacqueline Clahar-Anderson

COURT REPORTER

Tracy L. Brown
Accurate Stenotype Reporters, Inc.
850-878-2221

BOARD COUNSEL

Lee Ann Gustafson
Senior Assistant Attorney General

5 ***Please note the meeting minutes reflect the actual order agenda items were discussed***
6 ***during the meeting and may differ from the agenda outline.***

7 ***An audio of this meeting can be found by clicking on "Audio Files" at***
8 ***http://www.doh.state.fl.us/mqa/acupunct/acu_meeting.html***

9 Ms. Clancy suggested the members review the summary of the January 18, 2013 meeting. Dr.
10 Tian requested a clarification between online courses and home study courses, and should both
11 categories be combined as one.

12 **Action Taken:** Ms. Clancy made a motion stating a course which is NOT a live presentation will
13 be limited to a total of 5 continuing education hours. Motion was seconded by Dr. Tian and
14 passed unanimously.

15 **Action Taken:** After discussion, Ms. Clancy made a motion to define home study courses as
16 online, written material received by mail, video tapes and webinars. This means any course that
17 is not a live presentation shall be referred to as a home study course. The motion was seconded
18 by Dr. Tian and passed unanimously.

19 General discussion was held concerning if written materials will be required on all home study
20 courses submitted for review.

21 After discussion, it was decided the provider would specify on each application the relevance of
22 the course to the Acupuncture profession.

23 General discussion continued on whether or not previously reviewed courses could be re-
24 reviewed and the timeframe. This discussion was tabled for further review by Ms. Gustafson.

1 **Action Taken:** Ms. Thurman moved to table item # 4 on the agenda for the March meeting. Ms.
2 Clancy seconded the motion which passed unanimously.

3 Discussion was held on recommended changes for the acupuncture continuing education
4 application.

5 The committee recommended changes to the current continuing education application. Ms.
6 Clahar-Anderson was requested to contact CE Broker in inquire if a statement concerning
7 copyright law is on the website for the registered providers..

8 After general discussion, it was then decided to use the current application form; however, some
9 modifications would need to be made to the form.

10 **(BREAK)**

11 After general discussion on the modifications to the application, Ms. Mask suggested Ms. Clahar-
12 Anderson contact CE Broker to determine if a link can be provided for the laws and rules and to
13 the scope of practice of the profession.

14 After discussion on the changes to the instructions sheet of the application, it was decided there
15 was a need to clarify home study courses from webinar courses.

16 **Action Taken:** Ms. Thurman made a motion to modify the last paragraph of the instructions
17 sheet to include the following statement: "If you have a home study program which includes
18 online, videos or printed material you would like to submit for approval you must attach any
19 booklets, pamphlets, videos, etc., to the application." The motion was seconded by Dr. Tian. The
20 motion passed unanimously. (**Note:** Ms. Clahar-Anderson contacted CE Broker and was advised
21 the system does not have the capacity to store these items).

22 After general discussion on changes to the application, Ms. Gustafson explained the general
23 application process to Dr. Vega.

24 **Action Taken:** Dr. Vega made a motion to include the following statement on the application:
25 "Applications must be filled out correctly providing all information and if not, application will be
26 placed before the board for denial." Motion died for lack of a second.

27 **Action Taken:** Ms. Thurman made a motion to strike the word "Online" on Form A of the
28 application and just have two categories; 1) Live Presentation (in person attendance); and 2)
29 "Homestudy." The motion was seconded by Dr. Tian which passed unanimously.

30 The meeting was adjourned approximately 11:35 a.m.